OFFICE OF THE PRINCIPAL
**DIBRUGARH H.S. KANOI COLLEGE**
**(Autonomous)**
Estd : 1945
P.O. Dibrugarh-786001
Accredited by NAAC : **A Grade**
**email : principal_dhsk@hotmail.com, principal@dhsk.org ; Tel. No. - 0373-2324105**

*Ref. No. DHSK/BCA 1st/3rd Sem Exam Form Fill Up/2026/* *Date:12.11.2026*

From: *Dr. Sashi Kanta Saikia,*
Principal/ DDO
DHS Kanoi College (Ph. No. 0373-2324105)

# NOTICE

This is for general information to all the students of **BCA 1st Semester** of **4-year** programme and **BCA 1st Semester (Backlog)/3rd Semester (Regular)** of **3-year** programme under **DHSK College (Autonomous)** that they are hereby informed to fill up their **Examination form** in online mode on or before **15.11.2026** by following the instruction as given below and submit the examination form-fill up fee to the following bank account given below:

**In this regard, the students are instructed to note the following points:**

**1.** Firstly, the students are directed to visit College website (**www.online.dhsk.org**) for filling up the Examination Forms and pay the examination fee by online mode only.

**2.** Secondly, the student directed to click the link (**https://dhsk.samarth.edu.in**) for course registration after logging into their respective Samarth account. Students having practical subject must choose their respective theory and practical papers separately. Students must submit the Payment Reference Number on their respective Samarth portal otherwise; the Examination Form feeling will not be considered complete.

**3.** Thirdly. Students are directed carefully check their Course title, Paper code and then click the save button (mandatorily) and only after that they are advice to submit the Examination Form, take the print-out of the **EXAMINATION FORM**. For any modification (if any), students must apply with the prescribed fee, this is permitted only before the commencement of the Examination.

**4.** Fourthly, the students are directed to submit Examination Form & Online Fee Payment Receipt to the Department as a hard copy on or before **16.11.2026**.

**5.** After receipt of payment, the college office will verify the student's Examination Form and approve the same. Without producing the payment receipt and examination form as hard copy will not be approved by the office.

**6.** The College authority is not responsible for not complying with the above steps for appearing in the examination and no such request will be entertained.

- **Examination form fill up fee structure:**

| Sl.No | Semester | Fee for Regular Student | Academic Fine (If any) |
|---|---|---|---|
| 1 | 1st Semester (4 YRS) | Rs. 1800/- | Rs. 3000/- |
| 2 | 3rd Semester (3 YRS) | Rs. 1800/- | Rs. 3000/- |
| 3 | 1st Semester (Backlog 3 YRS) | Single Paper: Rs. 750/-<br>More than one paper: Rs. 1150/- | NA |

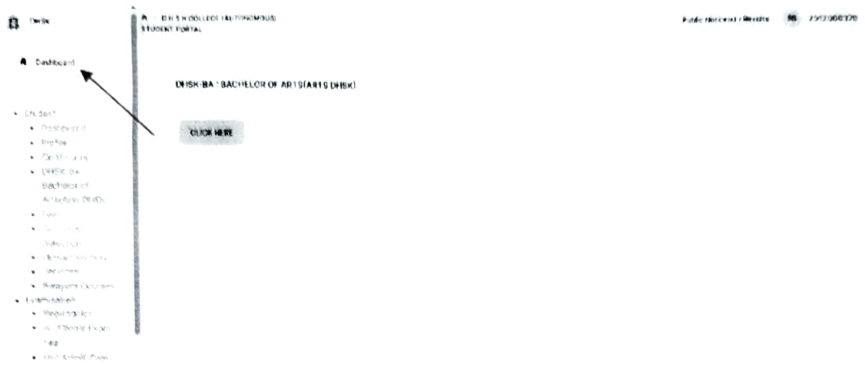
(Dr. M. Purkayastha)
Principal I/C
DHSK College (Autonomous), Dibrugarh, Assam

Vice Principal
D.H.S.K. College
(Autonomous)
Dibrugarh-786001 (Assam)

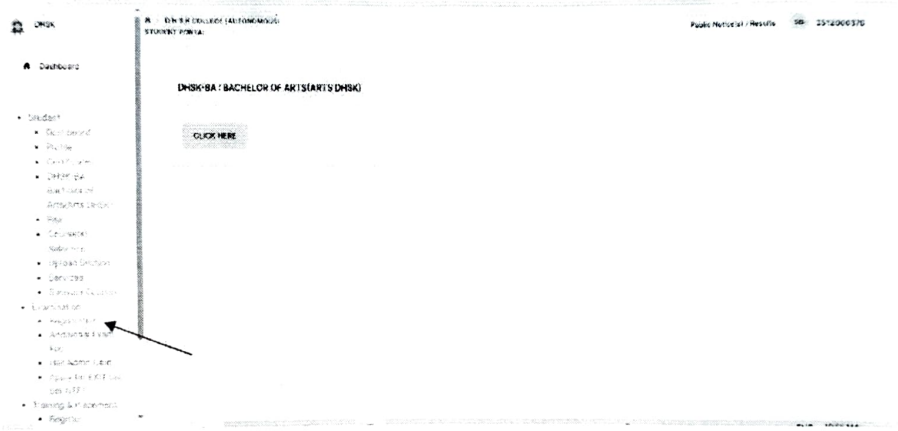
**Copy to:** 1. Vice Principal 2. Controller of Examination 3. IQAC 4. Head Asstt. 5. College website 6. Notice Board 7. Office file

## Steps of Examination registration at Samarth Portal

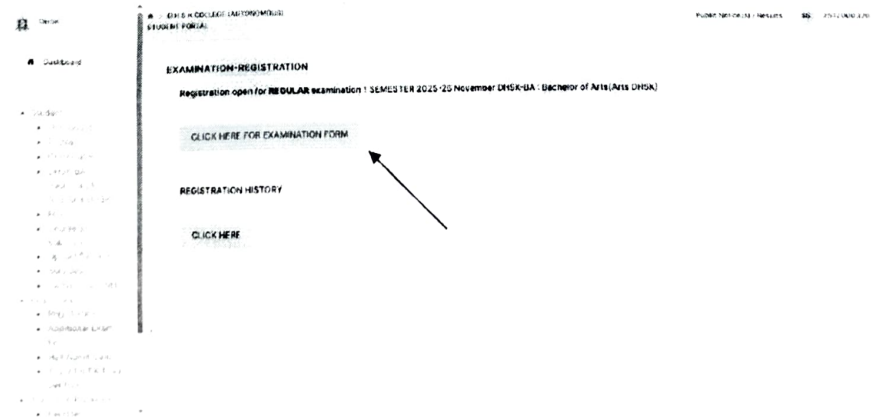
1. Go to the samarth portal "dhsk.samarth.edu.in"
2. Type your Enrollment Number and Password for logging into your account. Proceed the steps as below-mentioned sequence. (Ignore if already logged in)



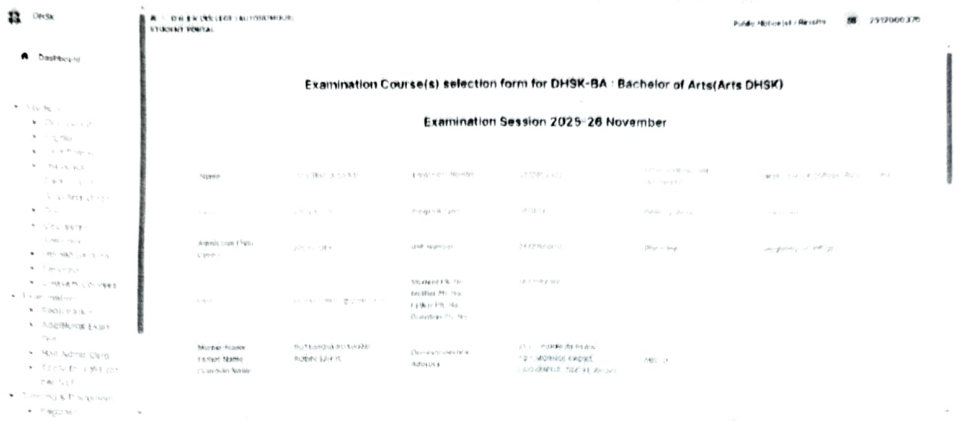

3. Click on Examination Registration



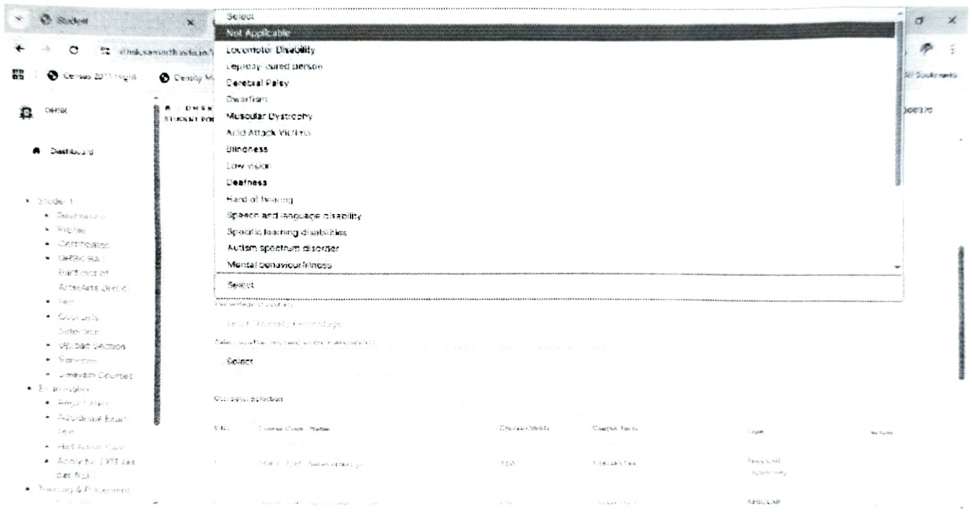

4. Click on below-mentioned link.



5. You will find the following page and then scroll down.



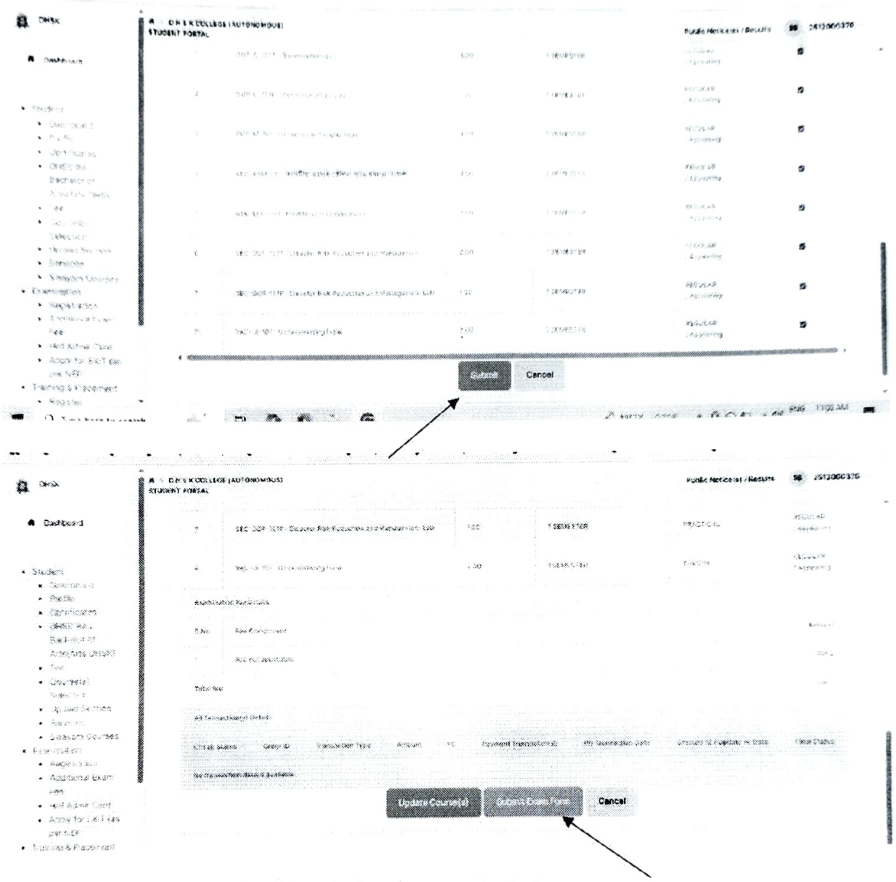

6. Select the PwD Category (If Applicable), otherwise mark as Not Applicable.




7. You will find the previously selected courses and tick all the boxes



8. Click on 'Submit', then click on "Submit Course Selection".




9. Print the Application form for hard copy submission.

