



OFFICE OF THE PRINCIPAL DIBRUGARH H.S. KANOI COLLEGE

Estd : 1945

P.O. Dibrugarh-786001

Accredited by NAAC : A Grade

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Ref. No. DHSK/ Notice Admission /2023/ 12636

Date : 12.06.2023

From : Dr. Sashi Kanta Saikia,

Principal/ DDO

DHS Kanoi College (Ph. No. 0373-2324105)

Notice for Online Registration for Admission: Session 2023-24 Guidelines Regarding filling up of Online Forms for Admission into BA/B.Sc./BCA 1st Semester Courses under Four Year Undergraduate Programme (FYUGP)

This is for information of all concerned that the online registration for filling up forms in online mode for seeking Admission into different courses is mentioned herein and an applicant must strictly adhere to the guidelines given below:

- Step: (1)** **Creating an account:** Applicant is required to create an account using his/her valid own e-mail id and own Mobile Phone Number. An application ID (AID) will be automatically generated after payment of Rs. 300/- (Rupees three hundred) only in online mode and AID number will be sent to the concerned applicant's e-mail and Registered Mobile Phone Number which will be used for further purposes. Applicant may download the College Prospectus containing vital information about the courses offered by the college.
- Step: (2)** **Filling up Personal Information in Admission Portal:** Applicant has to furnish his/her personal details in slots/spaces provided in the Admission Portal.
- Step: (3)** **Course Application Fee:**
(a) Applicant may apply for one Major subject in FYUGP (i.e. B.A./B.Sc./BCA 1st semester) and he/she will have to make an online payment of Rs. 100/- (Rupees one hundred) only as **Course Application Fee** before submitting the **Online Application Form**.
(b) An applicant willing to **apply an additional Major subject**, must fill in an additional **Course Application Form** by making an additional online payment of Rs. 100/- (Rupees one hundred) only.
- Step: (4)** An applicant seeking admission, must register his/her name in the SAMARTH PORTAL of Govt. of Assam besides registering himself/herself in the DHSK College admission Portal. **This is mandatory for all applicants.**

IMPORTANT INFORMATION:

1. An applicant who fails to register in the SAMARTH portal, his/her admission shall not be considered as valid and his/her admission will be rejected automatically.
2. **The applicants who have already applied and registered their names for admission till date in the college are hereby directed to register their names in the SAMARTH PORTAL without fail. Otherwise, his/her registration for admission shall remain automatically cancelled. No claim for admission shall be entertained further.**
3. The online admission portal of the College shall remain open either till closing of the SAMARTH portal of Govt of Assam or notified by the college.
4. Date of Publication and Admission of selected applicants will be notified later on in the college web site. **Applicants are advised to visit college website regularly for any updates.**
5. No fee will be refunded in any circumstances once the payment has been made for Registration.

Copy to:

1. Vice-Principal
2. Academic Coordinator & Chairman, Admission Committee
3. Coordinator, IQAC.
4. All the members, Admission Committee
5. Head Assistant
6. College website.
7. Notice board.
8. Office file.

(Dr. S. K. Saikia)

Principal

DHSK College, Dibrugarh